



DEVELOPMENTAL PROGRAMS BULLETIN

COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE

DATE OF ISSUE

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EFFECTIVE DATE

July 1, 2010

NUMBER

00-11-03

SUBJECT:

Cost Centers for County Mental Retardation Programs Effective July 1, 2010

BY:

Kevin T. Casey
Deputy Secretary for Developmental Programs

SCOPE: County Mental Retardation Programs

PURPOSE:

The purpose of this bulletin is to inform County Mental Retardation Programs (County Programs) of the cost center information to be used in preparation of their Income and Expenditure reports for Fiscal Year (FY) 2010/2011.

BACKGROUND:

Bulletin 00-10-07, entitled *Service Definitions for the Pennsylvania Mental Retardation Program*, disseminated by the Office of Developmental Programs (ODP) service definitions effective July 1, 2010. As a result of this bulletin, the cost center information used to develop the Income and Expenditure reports for FY 2010/2011 required updating to reflect the current services. The Income and Expenditure report for County Program base allocations is required to be submitted as per 55 Pa.Code § 4300.133.

DISCUSSION:

The revised cost center information will be used by the County Programs to develop the Income and Expenditure reports for Fiscal Year (FY) 2010/2011. The data contained in these reports applies to base-funded mental retardation services provided through the County Program. As applicable, procedure codes are identified with the listed services to facilitate reporting of costs in the appropriate cost center.

PROCEDURE:

County Programs will use the cost center information contained in Attachment 1, *County Mental Retardation Programs Income and Expenditure Report Cost Centers Effective July 1, 2010*, to complete the annual income and expenditure report for FY 2010-2011.

COMMENTS AND QUESTIONS REGARDING THIS BULLETIN SHOULD BE DIRECTED TO:

The Appropriate Developmental Programs Regional Office

The annual income and expenditure report for FY 2010-2011 must be submitted to the Department of Public Welfare by September 15, 2011, unless an extension is given by the Department to all County Programs through the fiscal summary letter. In addition, a waiver of the submission deadline may be requested by any County Program.

ATTACHMENT:

Attachment 1, County Mental Retardation Programs Income and Expenditure Report Cost Centers Effective July 1, 2010

OBSOLETE BULLETIN:

Bulletin 00-04-06, Revised Cost Centers