

## Operations Communiqué #09-15 The Earned Income Tax Credit (EITC) for Tax Year 2009 and Ordering IRS Publications

**Title:** The Earned Income Tax Credit (EITC) for Tax Year 2009 and Ordering IRS Publications

**Date:** December 22, 2009

**Priority:** Medium

**Category:** Informational

**Action Required:** Yes. See “Next Steps”.

**Response Required:** None

### **Purpose:**

To remind the Child Care Information Services (CCISs) to share information on the Earned Income Tax Credit (EITC) with families participating in the subsidized child care program and to issue the Internal Revenue Service (IRS) Form 2333TE “SPEC Outreach Order Form” for 2009.

### **Discussion:**

The EITC is a credit that helps working families with low to moderate incomes keep more of what they work for. It helps to reduce taxes and, in some instances, may mean a refund. For tax year 2009, a family with one qualifying child can have an adjusted gross income of \$35,463 and still be eligible; a family with two or more qualifying children can have adjusted gross income of \$40,205 and be eligible.

CCISs should inform families participating in the subsidized child care program about the availability of this tax credit. The IRS has several publications that contain helpful information on the EITC. Publications for 2009 are now available and may be ordered at no cost to the CCIS.

Attached to this communiqué is the IRS Order Form SPEC 2333TE “SPEC Outreach Order Form” for 2009. CCISs should use this form to order EITC and other publications for this tax year by completing it, printing it and then sending it to Mr. George C. McGriff. It would be extremely helpful for CCIS offices to return the completed order form electronically to Mr. George C. McGriff. If you are not able to submit the form electronically, fax the form to George C. McGriff’s attention.

- a. Email [George.C.McGriff@irs.gov](mailto:George.C.McGriff@irs.gov) or
- b. FAX 215-861-1116

For more information on the EITC and other tax credits, visit [www.irs.gov](http://www.irs.gov).

### **Next Steps:**

1. Share this information with appropriate staff.
2. Order 2009 publications for the EITC and other information, as appropriate.
3. Obsolete the following communiqués and documents:
  - Operations Communiqué #06-09 “R&R and IRS Life Cycle Publication from Birth through Childhood” – the attachment “IRS SPEC Order Form 2333TE” only
  - Operations Communiqué #08-07 “IRS Information for the Economic Stimulus Payment” and all attachments
  - Operations Communiqué #09-01 “The EITC for Tax Year 2008 and Ordering IRS Publications” and attachment
4. Contact your Subsidy Coordinator with any questions.