

Operations Communique #06-09 Resource and Referral and IRS "Life Cycle" Publication "From Birth through Childhood"

This is a message from the Division of Field Operations.

Title: Resource and Referral and IRS "Life Cycle" Publication "From Birth through Childhood"

Date: October 17, 2006

Priority: Medium

Category: Informational

Action Required: Read, disseminate to all staff

Response Required: None

Purpose:

To distribute the IRS Publication "From Birth through Childhood" and "From Birth through Childhood" Spanish version to the Child Care Information Services (CCIS) agencies.

Background:

For many years, the Office of Child Development (OCD) has been providing information to parents regarding state and federal earned income tax credits as ways to maximize income. We have partnered with the Pennsylvania State Department of Revenue and the Internal Revenue Service to increase awareness and utilization of existing tax credits and tax deductions for parents, as well as identification of VITA sites for free tax preparation assistance.

Issue:

The IRS recently developed a new brochure "From Birth through Childhood" for parents with children of any age. This brochure summarizes all existing tax credits/deductions/programs that parents should examine each tax year for potential eligibility. It is meant to be used on a year round basis to improve parental awareness and increase utilization of available tax breaks. OCD will again partner with the IRS to distribute "From Birth through Childhood" to all parents served by the CCIS, as a function of Resource & Referral activities.

The IRS will ship a supply of "From Birth through Childhood" directly to each CCIS by October 31, 2006. English and Spanish versions of this publication and the IRS Order Form that may be downloaded and printed are included with this email.

Next Steps:

1. Upon receipt, distribute the brochure to all parents served by the CCIS, using the methods currently used for existing Resource and Referral literature.
2. Replenish supplies of the brochure by ordering directly from the IRS, using the order form attached to this Communiqué. Orders may be submitted by FAX to our IRS contact, Mr. George C. McGriff. His contact information is:
 - a. Telephone 215-861-1697
 - b. FAX 215-861-1116
 - c. Email George.C.McGriff@irs.gov
3. Contact your Subsidy Coordinator with any questions.