

Operations Communiqué #08-23 New URL Address for Outlook Web Access

Title: New URL Address for Outlook Web Access

Date: July 9, 2008

Category: Informational

Priority: High

Action Required: Yes, see “Next Steps”.

Response Required: No

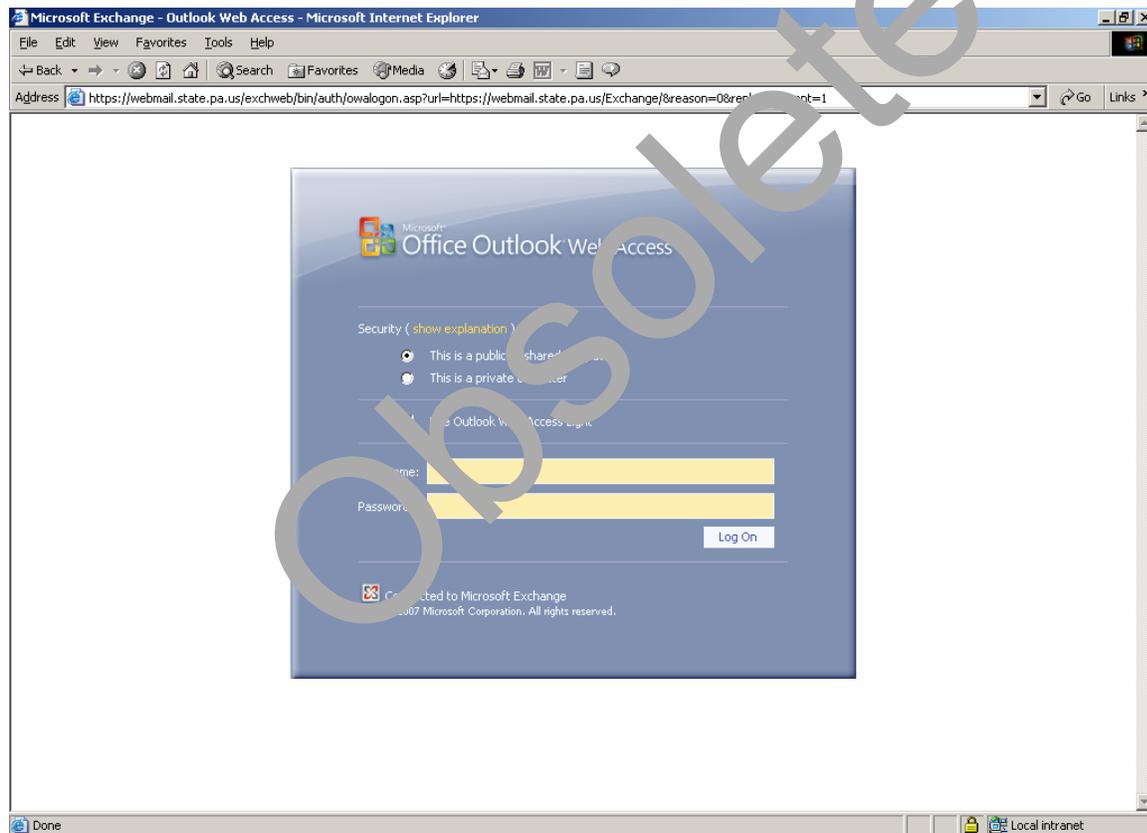
Purpose:

The purpose of this communiqué is to inform the Child Care Information Services (CCISs) of a new URL address for Outlook Web Access (OWA).

Discussion:

Beginning July 9, 2008, the new URL address for OWA is <https://webmail.state.pa.us>. If a “Security Warning” window appears, click the “Allow” button to access the site.

Additionally, OWA users will notice a new log in screen (shown below) and an Inbox that more closely resembles the Inbox of the desktop version of Microsoft Outlook.



Users accessing OWA using the old URL address will be redirected to the new URL address until December 31, 2008. Users should add the new URL address to “Favorites” as soon as possible, but by no later than that date.

Next Steps:

1. Share this information with appropriate staff.
2. Add the new URL address for OWA to “Favorites”.
3. Direct questions to your Subsidy Coordinator.