

Administrator Orientation Program Schedule

**COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF HUMAN SERVICES
BUREAU OF HUMAN SERVICES LICENSING
Personal Care Home Administrator
Orientation Program Administered by the
Department
55 Pa.Code § 2600.64(a)(1)**

Important notes:

- This orientation program is for new administrators only. A current personal care home administrator may not attend the orientation and count the training hours towards the required annual training as required in § 2600.64(c).
- Individuals are not required to attend training in the region in which they live. A prospective administrator can attend any training session across the state. Training is offered on a first come first serve basis.

Current Classes being offered:

| DATE | TIME | LOCATION | TO REGISTER, CALL: |
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| Jan. 16, 2015 | 9 .am. – 4 p.m. | Penn State Beaver Student Union 100 University Drive Monaca, PA. 15061 | 724-773-3700 Dana Alvetro or Billie Brown |
| Jan. 26, 2015 | 9 .am. – 4 p.m. | Bureau of Human Services Licensing 555 Walnut Street, 6th Floor Harrisburg, PA. 17120 | 1-800-882-1885 |
| Feb. 4, 2015 | 9 .am. – 4 p.m. | Scranton State Office Building 100 Lackawanna Avenue Conference Room B-3 Scranton, PA. 18503 | 1-800-833-5095 |
| Feb. 13, 2015 | 9 a.m. – 4 p.m. | Butler County Community College (Main Campus) Admissions & Continuing Education Bldg. 107 College Drive Butler, PA. 16003 | 724-287-8711 x8421 Christine Coblentz |
| Feb. 18, 2015 | 9 a.m. – 4 p.m. | Norristown State Hospital Multi-Purpose Room, Building #33 1001 Sterigere Street Norristown, PA. 19401 | 1-866-711-4115 |
| Feb. 23, 2015 | 9 .am. – 4 p.m. | Bureau of Human Services Licensing 555 Walnut Street, 6th Floor Harrisburg, PA. 17120 | 1-800-882-1885 |

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| Mar. 11, 2015 | 9 a.m. – 4 p.m. | Penn State Greater Allegheny Campus Continuing Education Department 4000 University Drive McKeesport, PA. 15132 | 412-675-9051 Kelly Kovalsky |
| Mar. 23, 2015 | 9 .am. – 4 p.m. | Bureau of Human Services Licensing 555 Walnut Street, 6th Floor Harrisburg, PA. 17120 | 1-800-882-1885 |
| April 10, 2015 | 9 a.m. – 4 p.m. | Penn State Beaver Student Union 100 University Drive Monaca, PA. 15061 | 724-773-3700 Dana Alvetro or Billie Brown |
| April 23, 2015 | 9 a.m. – 4 p.m. | Norristown State Hospital Multi-Purpose Room, Building #33 1001 Sterigere Street Norristown, PA. 19401 | 1-866-711-4115 |
| Apr. 27, 2015 | 9 .am. – 4 p.m. | Blair Senior Services 1320 12th Avenue Altoona, PA. 16601 | 1-814-946-1235 |
| May 7, 2015 | 9 a.m. – 4 p.m. | Scranton State Office Building 100 Lackawanna Avenue Conference Room B-3 Scranton, PA. 18503 | 1-800-833-5095 |
| May 12, 2015 | 9 a.m. – 4 p.m. | Butler County Community College BC3 at Lawrence Crossing 2849 West State Street New Castle, PA. 16101 | CANCELLED |
| May 18, 2015 | 9 .am. – 4 p.m. | Bureau of Human Services Licensing 555 Walnut Street, 6th Floor Harrisburg, PA. 17120 | 1-800-882-1885 |
| June 11, 2015 | 9 a.m. – 4 p.m. | Bureau of Human Services Licensing 11 Stanwix Street, 2 nd Floor Pittsburgh, PA. 15222 | 888-322-3664 |
| June 22, 2015 | 9 .am. – 4 p.m. | Bureau of Human Services Licensing 555 Walnut Street, 6th Floor Harrisburg, PA. 17120 | 1-800-882-1885 |
| June 25, 2015 | 9 a.m. – 4 p.m. | Norristown State Hospital Multi-Purpose Room, Building #33 1001 Sterigere Street Norristown, PA. 19401 | 1-866-711-4115 |

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| July 23, 2015 | 9 a.m. – 4 p.m. | Penn State Greater Allegheny Campus Continuing Education Department 4000 University Drive McKeesport, PA. 15132 | 412-675-9051 Kelly Kovalsky |
| July 27, 2015 | 9 .am. – 4 p.m. | Bureau of Human Services Licensing 555 Walnut Street, 6th Floor Harrisburg, PA. 17120 | 1-800-882-1885 |
| Aug. 12, 2015 | 9 a.m. – 4 p.m. | Scranton State Office Building 100 Lackawanna Avenue Conference Room B-3 Scranton, PA. 18503 | 1-800-833-5095 |
| Aug. 13, 2015 | 9 a.m. – 4 p.m. | Bureau of Human Services Licensing 11 Stanwix Street, 2 nd Floor Pittsburgh, PA. 15222 | 888-322-3664 |
| Aug. 20, 2015 | 9 a.m. – 4 p.m. | Norristown State Hospital Multi-Purpose Room, Building #33 1001 Sterigere Street Norristown, PA. 19401 | 1-866-711-4115 |
| Aug. 24, 2015 | 9 .am. – 4 p.m. | Blair Senior Services 1320 12th Avenue Altoona, PA. 16601 | 1-814-946-1235 |
| Sept. 14, 2015 | 9 a.m. – 4 p.m. | Butler County Community College BC3 at Lawrence Crossing 2849 West State Street New Castle, PA. 16101 | 724-287-8711 x8421 Christine Coblentz |
| Sept. 28, 2015 | 9 .am. – 4 p.m. | Bureau of Human Services Licensing 555 Walnut Street, 6th Floor Harrisburg, PA. 17120 | 1-800-882-1885 |
| Oct. 7, 2015 | 9 a.m. – 4 p.m. | Penn State Beaver Student Union 100 University Drive Monaca, PA. 15061 | 724-773-3700 Dana Alvetro or Billie Brown |
| Oct. 22, 2015 | 9 a.m. – 4 p.m. | Norristown State Hospital Multi-Purpose Room, Building #33 1001 Sterigere Street Norristown, PA. 19401 | 1-866-711-4115 |
| Oct. 26, 2015 | 9 .am. – 4 p.m. | Bureau of Human Services Licensing 555 Walnut Street, 6th Floor Harrisburg, PA. 17120 | 1-800-882-1885 |

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| Nov. 18, 2015 | 9 a.m. – 4 p.m. | Scranton State Office Building 100 Lackawanna Avenue Conference Room B-3 Scranton, PA. 18503 | 1-800-833-5095 |
| Nov. 6, 2015 | 9 a.m. – 4 p.m. | Butler County Community College (Main Campus) Admissions & Continuing Education Bldg. 107 College Drive Butler, PA. 16003 | 724-287-8711 x8421 Christine Coblentz |
| Nov. 23, 2015 | 9 .am. – 4 p.m. | Bureau of Human Services Licensing 555 Walnut Street, 6th Floor Harrisburg, PA. 17120 | 1-800-882-1885 |
| Dec. 3, 2015 | 9 a.m. – 4 p.m. | Bureau of Human Services Licensing 11 Stanwix Street, 2 nd Floor Pittsburgh, PA. 15222 | 888-322-3664 |
| Dec. 17, 2015 | 9 a.m. – 4 p.m. | Norristown State Hospital Multi-Purpose Room, Building #33 1001 Sterigere Street Norristown, PA. 19401 | 1-866-711-4115 |