

Requirements for Provider Type 08 - RHC

Specialty Code

Please choose from the following for specialty and code:

- 081 – Rural Health Clinic
- 804 – RHC – Therapeutic Staff Support
- 805 – RHC – Mobile Therapy
- 806 – RHC – Behavioral Specialist Consultant
- 807 – RHC – Summer Therapeutic Activity Program (STAP)

Provider Eligibility Program (PEPs)

Please choose the appropriate PEP(s) from the following:

- Fee-For-Service
- Pennsylvania Department of Aging Waiver and Bridge Program
- Michael Dallas Waiver
- COMMCARE Waiver
- AIDS Waiver
- MR Base Program

Additional Required Documents for RHC:

The following documents and supporting information are required by the Bureau of Fee-For-Service Programs to enroll your facility as a provider:

- Completed Provider Enrollment Application
- Signed Federally Qualified Healthcare Provider Agreement
- Completed “Ownership or Control Interest” form
- Copy of document generated by the Federal IRS that shows both name and tax ID of entity applying for enrollment
- A copy of the Corporation papers issued by the Department of State Corporation Bureau
- Out of state providers - proof of home state Medicaid participation.
- Copy of Medicare Rate Letter (If available)
- Documentation showing that the clinic is located in a rural area designated as a shortage area
- Copy of Fee Schedule charged to private patients and all third party payers.
- Copies of any contracts or agreements between the clinic and all licensed practitioners of all types relating to services provided by the clinic; as well as a statement indicating which practitioners, if any, are salaried to provide services outside the clinic.
- A statement signed by the Medical Director (licensed physician enrolled with PA Medicaid) indicating their affiliation with the clinic.
- A copy of the Medical Director’s license
- The Medical Director’s 13-digit PROMISE provider number
- **For Specialties 804 through 806**, include the Service Description denoting approval by the Bureau of Children’s Behavioral Health Services, Office of Mental Health & Substance Abuse Services (OMHSAS). Contact the Bureau at RA-BHRS@pa.gov or (717) 705-8289 for additional information or requirements.

Submit the application and supporting documents to:

DHS Provider Enrollment
PO Box 8045

Harrisburg, PA 17105-8045

- or -

Fax: (717) 265-8284

- or -

Email: RA-ProvApp@pa.gov